


DECISIONS DELEGATED TO OFFICERS

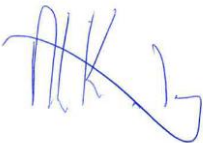
Decision title:	Development Service Agreement (DSA) with OCHL to undertake all development services in relation to the Northfield Hostel housing development site
Decision date:	15 July 2024
Source of delegation:	<p>Cabinet, on 9 September 2020, resolved to:</p> <ol style="list-style-type: none"> 1. Give project approval to the proposals, to purchase land; enter into build contracts and any other necessary agreements or contracts and incur associated development cost spends, as set out in this report, and within the allocated HRA capital budgets and business plan, for the purpose of delivering more affordable housing in Oxford; 4. Delegate authority to the Director of Housing, in consultation with the Cabinet Member for Affordable Housing; the Head of Financial Services/Section 151 Officer; and the Council's Monitoring Officer, to enter into agreements for the purchase of land, and any other necessary agreements or contracts and/or spend within the identified budget, for the provision of additional affordable housing; and 5. Delegate authority to the Chief Executive, in consultation with the Cabinet Members for Finance and Asset Management, and Affordable Housing, to approve any property or development purchases over £500,000 for affordable housing, within this project approval and budget envelope.
What decision was made?	<p>To enter into a Development Service Agreement (DSA) with OCHL to undertake all development services in relation to the Northfield Hostel housing development. The budget envelope for the project has been approved at annual February Council budget setting meetings.</p> <p>The fee for the development management services is agreed at 5% of the build cost.</p>
Purpose:	The decision will allow sealing of the Development Services Agreement between OCC and OCHL. This engages OCHL as the development manager on behalf of the Council to undertake the direct development of these sites in the HRA.
Reasons:	To deliver 51 affordable new homes, which supports the Council's strategy and priority of providing more

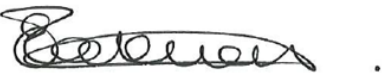
	affordable housing. This initiative contributes to the City Council's affordable homes delivery programme.
Decision made by:	Peter Mathew, Interim Executive Director (Communities and People).
Other options considered:	If OCHL does not act as the development manager for the scheme, the Council would be unable to deliver it directly as outlined in the affordable housing supply programme and the OCHL and HRA Business Plans.
Documents considered:	None
Key or Not Key:	Not Key
Wards significantly affected:	None (by the DSA)
Declared conflict of interest:	None
This form was completed by: Name & title: Date:	Dave Scholes Affordable Housing Supply Corporate Lead 18 June 2024

Approval checklist

Approver	Name and job title	Date
Decision maker	Peter Mathew, Interim Executive Director (Communities and People) 	15 July 2024

Consultee checklist

Consultees	Name and job title	Date
Head of Financial Services	Nigel Kennedy, Head of Financial Services (Section 151 Officer) 	9 July 2024
Head of Law and Governance	Emma-Louise Jackman, Head of Law & Governance	9 July 2024

		
Cabinet Member	Councillor Linda Smith, Cabinet Member for Housing and Communities	10 July 2024